

UTTARPARA-KOTRUNG MUNICIPALITY

Recruitment Notice

No. 1/4217

Date: 01-11-2019

Applications in the prescribed format are invited from eligible Indian citizen for filling up the following posts:-

Name of the Post (All Posts are temporary and likely to be permanent)	Post Code	Vacancy Roster								Total	Age Limit (As on 01.01.2019)*
		UR	SC	ST	OBC-A	OBC-B	UR (EC)	SC (EC)	SC (Ex. Ser)		
Assessment In-charge	01	1	x	x	x	x	x	x	x	1	25-40 years
Sanitary Inspector	02	x	1	x	x	x	x	x	x	1	21-40 years
Store Keeper	03	1	x	x	x	x	x	x	x	1	18-40 years
Driver	04	2	1	1	x	x	1	x	x	5	20-40 years
Pump Operator	05	1	1	1	x	x	1	x	x	4	18-40 years
Clerk	06	2	x	1	1	x	1	1	x	6	18-40 years
Peon	07	1	1	x	x	x	1	x	x	3	18-40 years
Mazdoor	08	x	x	x	x	x	x	x	1	1	18-40 years
Total Vacancy										22	

*Upper Age Limit for S.C., S.T., O.B.C. (A), O.B.C.(B), Physically Handicapped (not below 40%), Ex-Service Man is relaxable as per Government Rules.

Qualification and Experience:

- Assessment In-Charge (01) (PB-3, Rs. 7100 - Rs.37600 + GP 3600):** Diploma in Surveyorship from any institution recognized by the Government. Preference shall be given to those who have knowledge of typing and computer.
- Sanitary Inspector (02) (PB-3, Rs. 7100 - Rs.37600 + GP 3600):** Higher Secondary passed from a Board or Council recognized by the Government, and also have Diploma or Certificate in Sanitary Inspectorship from any Instruction recognized by the Government. The departmental candidates, having requisite qualifications and fulfilling other criteria for direct recruitment, working in the pay scales below to that of Sanitary Inspector shall be eligible to compete along with the other candidates. Preference shall be given to them who has knowledge of typing and computers.
- Store Keeper (03) (PB-2, Rs. 5400 - Rs.25200 + GP 2600):** Passed Madhyamik or equivalent examination from any Board recognized by the Govt. Preference shall be given to them who have knowledge of typing and computers.
- Driver (04) (PB-2, Rs. 5400 - Rs.25200 + GP 2300):** Having heavy driving license with an experience not less than 5 years and have passed Class VIII from any school recognized by the Government.
- Pump Operator (05) (PB-2, Rs. 5400 - Rs.25200 + GP 2100):** Having certificates in electrical workmanship(440 volts) and having experience of 3 years in electrical workmanship and have passed Class VIII from any school/institution recognized by the Government.
- Clerk (06) (PB-2, Rs. 5400 - Rs.25200 + GP 2600):** Passed Madhyamik exam or equivalent examination from any Board recognized by the Govt. Preference shall be given to them who has knowledge of typing and computers.

New G. T. Road, Uttarpara, Dist. Hooghly (West Bengal), Pin - 712 258

Visit us at - www.uttarparamunicipality.in

Mail us at - uttarparakotrungmunicipality@gmail.com

Tele : 2663 4095 / 7298 / 3863 Telefax : 2663 3863 / 7298

7. **Peon (07) (PB-1, Rs. 4900 - Rs.16200 + GP 1700):** Passed class VIII from any institution recognized by the Govt. Preference shall be given on good physique and sportsmanship.
8. **Mazdoor (08) (PB-1, Rs. 4900 - Rs.16200 + GP 1700):** passed class VIII from any institution recognized by the Govt. Preference shall be given on good physique and sportsmanship.

Written Test, Computer Test, Skill Test and Viva Voce :

1. **Assessment In-Charge:** Written Test of **60 marks**. Time allowed 90 minutes followed by computer proficiency test 20 marks and viva-voce 20 marks.
2. **Sanitary Inspector:** Written Test of **60 marks**. Time allowed 90 minutes followed by computer proficiency test 20 marks and viva-voce 20 marks.
3. **Store Keeper:** Written Test of **60 marks**. Time allowed 90 minutes followed by computer proficiency test 20 marks and viva-voce 20 marks.
4. **Driver:** Written test (Bengali and Hindi version) of 70 marks(of Class VIII standard) Time allowed 90 minutes followed by Skill test 15 marks and viva-voce 15 marks.
5. **Pump Operator:** Written test (Bengali and Hindi version) of 70 marks (of Class VIII standard) Time allowed 90 minutes followed by viva-voce 30 marks.
6. **Clerk:** Written Test of **60 marks**. Time allowed 90 minutes followed by computer proficiency test 20 marks and viva-voce 20 marks.
7. **Peon:** Written test (Bengali version & Hindi version) MCQ Type of 80 marks up to class VIII standard time of one and half hour followed by viva-voce 20 marks.
8. **Mazdoor:** Written test (Bengali version & Hindi version) MCQ Type of 80 marks up to class VIII standard time of one and half hour followed by viva-voce 20 marks.

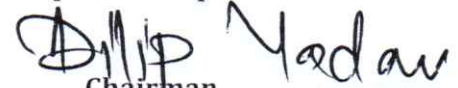
Application Fee: NIL.

Applications: Eligible candidates may apply through **online only under the official Website www.uttarparamunicipality.in** . Application Form will be available in that website. **No hard copy application for recruitment in any post will be entertained.**

Last Date of Submission of Application: 30.11.2019 upto 5.00 p.m.

Note:

1. Application without having requisite qualification and experience, age and incomplete filling of form is liable to be cancelled.
2. All qualification, age-proof, caste certificates, Disability Certificates (issued by the competent authority), Experience Certificates should be uploaded along with application form.
3. Caste certificates issued other than Govt. of West Bengal will not be entertained.
4. Candidates are requested to visit the website regularly for watching the improvement of selection process.
5. Candidates are instructed to download call letters from the website as and when available. Please preserve the User Id and Password very carefully.
6. Candidates applying for multiple posts shall be responsible for appearing in the test/examination/viva-voce in their own capacity if examination date and time coincide. Non appearance in any particular examination(s)/ viva-voce shall tantamount to cancellation of his / her candidature for that particular post.


Chairman
Uttarpara Kotrung Municipality

Chairman
Uttarpara-Kotrung
Municipality