

UTTARPARA-KOTRUNG MUNICIPALITY

Memo No. 1/2425

Date: 27.06.2019

PARTICULARS OF TEST FOR ACCOUNTS ASSISTANT

- **Date of Test-10-07-2019**
- **Reporting Time: 10.30 A.M.**

1. Written Test 60 Marks, Time allowed 1 hour:-

- i) General English- 15 Marks (MCQ type).
- ii) Arithmetic- 15 Marks (MCQ type).
- iii) Letter Writing & Reporting- 30 Marks.

Candidates securing above the cut off marks to be fixed by the selection committee will be called for computer test and Viva-voce

2. Computer test- 30 Marks, time allowed 30 minutes.
3. Viva- Voce-10 Marks.

- No T.A. & D.A. is admissible for this journey.
- Candidates are not allowed to enter into the examination hall with Calculator, Mobile Phone, All electronic gadgets etc.



Chairman

Uttarpara Kotrung Municipality

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